

**ALCTS CMDS Chief Collection Development Officers of Large Research Libraries  
ALCTS Technical Services Directors of Large Research Libraries**

**Duke University Libraries' Report for ALA Midwinter, January 2008  
Submitted by Robert Byrd, Nancy Gibbs, and Virginia Gilbert**

**Service Models and Branch Libraries**

The Duke University Libraries are actively pursuing a shift from “managing specialized collections (the ‘branch library’ model)” to a service model that “emphasizes outreach and engagement,” as described in the November 2007 ARL report “Agenda for Developing E-Science in Research Libraries.” Significant progress has been made in the movement of materials from the Perkins Library stacks and from branch libraries to the Library Service Center (LSC), both to facilitate the on-going renovation of Perkins and to permit the merger of branch libraries into the main library complex. Bound periodicals not selected for retention on-site are currently being processed for the LSC, to be followed by microforms. The merger of the Chemistry Library with Perkins has been successfully completed. We anticipate incorporating Vesic Library (engineering, math, and physics) and the Biological and Environmental Sciences Library into Perkins in summer 2008 and summer 2009 respectively.

**Print to Electronic and the E-Only Journal Exceptions Policy—results and ongoing efforts**

The E-Only Journal Exceptions Policy (<http://library.duke.edu/about/collections/eonly.html>) adopted by our Collections Council is being implemented gradually. Between July and September 2007 subject librarians identified more than 1000 titles to be shifted to e-only for 2008 subscriptions. The Acquisitions Department created an extensive spreadsheet of all titles received from our three major journal vendors, and subject librarians are expected to review and apply the policy to all these titles by the end of June 2008. Beginning in July 2008 a subsequent review will commence for secondary vendors.

**Technical Services Reorganization**

In August 2007 the Perkins Library System reorganized its Technical Services departments to address the need for more attention to electronic resources. Ann Miller, previously head of the former Public Documents Department, heads a new department, the Electronic Resources and Serials Management Department. It includes serials cataloging, print serials receiving and holdings management, public documents processing, and coordination and management of electronic resources after purchase. The Acquisitions Department now concentrates on ordering and licensing materials in all formats and on accounting. The Cataloging and Metadata Services Department absorbed receiving of ordered materials (previously in Acquisitions) and continues to be responsible for monographic copy and original cataloging as well as metadata creation.

**Technical Services Relocation**

Progress continues on the renovation of the Smith Building, which will house many departments and units of collections services within the Perkins Library System. It is estimated that we will be moving in July-August 2008. Currently we expect the following groups to be in the new location:

Acquisitions  
Cataloging and Metadata Services  
Commercial Binding  
Electronic Resources and Serials Management  
Gifts Receipt and Processing  
Rare Book, Manuscript, and Special Collections Library Technical Services

As can be imagined, there have been numerous meetings to determine space allocation and workstation configurations. We will be occupying four bays, three downstairs and one upstairs, of this historic tobacco warehouse between Duke's West and East Campuses. Staff have viewed sample furniture layouts and are selecting their preferred options. We continue to review current workflow and to examine how the new location will affect our communication and interaction with staff remaining on the university's West Campus.

### **Triangle Research Libraries Network (TRLN)**

#### **Digital Media Task Force**

In an attempt to leverage collective buying power of audio, video and multimedia content the TRLN Digital Media Task Group is assessing the current market for these materials. The group will recommend consortial purchasing of vendor-supported content that meets the research and curriculum needs of the four TRLN institutions. The group has also recommended a pilot project to create access to some streaming video titles that require local hosting and support.

#### **Single Copy Task Force**

The TRLN Single Copy Task Group was charged to create a single copy "opt-in" shared serials collection with the goal of saving library space by reducing the duplication of long retrospective print journal runs among TRLN libraries. Once titles are designated for permanent retention, participating libraries can combine their holdings into journal runs that will be more complete than were previously held at any one institution. The task force has launched a pilot project in which both Duke and UNC-Chapel Hill have "opted-in" on 70 journal titles. While the vast majority of the titles in the project will reside in shared remote storage, the inter-institutional agreement is location neutral. Due to the differing legal contexts of the private and public institutions that comprise TRLN, shared ownership in the strictest sense is not feasible; instead each institution agrees to provide shared perpetual access to the opted-in serial runs. See the TRLN website for more information, < <http://www.trln.org/>>.

### **Staff Changes**

Miree Ku has accepted a term appointment as the Librarian for Korean Studies and began in that position in December 2007.

Jill Katte begins in the newly created position of Digital Collections Program Coordinator in January 2008. The position was established to receive proposals for digital collections, develop work plans and estimates for the resources necessary to create and publish the collections, and shepherd proposals through the review, approval, creation, and publication workflow.